

Claiborne Parish
Notarial Examining Committee

AFFIDAVIT

A. Personally came and appeared before the undersigned authority, C. Wayne Smith (officer), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Claiborne Parish Notarial Examining Committee as of December 31, 2004, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements. *Please complete the revenue certification portion below.*

REVENUE CERTIFICATION - for selection A only

In addition, C. Wayne Smith (officer), who, duly sworn, deposes and says that Claiborne Parish Notarial Examining Committee received \$50,000 or less in revenues and other sources for the year ended December 31, 2004, and accordingly, is not required to have an audit for the previously mentioned year.

Or

B. Personally came and appeared before the undersigned authority, _____ (officer), who, duly sworn, deposes and says that _____ Parish Notarial Examining Committee received no revenues and had no expenses for the year ended December 31, 2004, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.

Or

C. Personally came and appeared before the undersigned authority, _____ (officer), who, duly sworn, deposes and says that all the revenues and expenditures of the _____ Parish Notarial Examining Committee are reported and audited with the (circle one) Clerk of Court / Custodian of Notarial Records or with another entity _____, for the year ended December 31, 2004, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.



Signature (of officer)

Sworn to and subscribed before me (notary public) this 22nd day of February, 2005.

MANON S. ALLEN
Notary ID Number 46336

Manon S. Allen

NOTARY PUBLIC (Signature and Seal)

Please Complete this Section:

Officer's Name	<u>C. Wayne Smith</u>
Street or P.O. Box	<u>P.O. Box 329</u>
City, State Zip	<u>Homer, LA 71040</u>
Telephone No.	<u>318-927-6112</u>
Fax No. / e-mail	<u>318-927-1047/hatchsmith@bellsouth.net</u>

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/7/05

Statement A

C. Wayne Smith (Officer Name)
Chairperson (Officer Title) of the Clallome (Parish)
Parish Notarial Examining Committee

Balance Sheet, December 31, 2004

	<u>General Fund</u>
ASSETS	
Cash and cash equivalents on hand	\$
Investments (fair value) on hand	_____
Office furnishings (Cost of desks, etc.)	_____
Equipment (Cost of fax machine, etc.)	_____
Total Assets	A \$ _____
LIABILITIES AND FUND BALANCE	
Liabilities:	
Cash overdraft	\$
Salaries payable	_____
Accounts payable	_____
Other liabilities--	_____
Total Liabilities	B \$ _____
Fund balance (See below)	C \$ 4,695.42
Total Liabilities and Fund Balance (B plus C)	D \$ 4,695.42

C - This amount should agree with the Fund Balance at the end of the year on Statement B, amount [E].

C. Wayne Smith (Officer Name)
 Chairperson (Officer Title) of the Claiborne (Parish)
Parish Notarial Examining Committee

**Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2004**

	<u>General Fund</u>
CASH RECEIPTS	
Examination fees collected	\$275.00
Interest earned	\$
Other receipts (describe):	
Total cash receipts	A \$ 275.00
OFFICE DISBURSEMENTS	
Salaries paid	\$
Fees paid to proctors	
Materials and supplies (stationery, postage, etc)	
Travel and related charges	
Capital outlay (cost of purchases of equipment, etc)	
Other disbursements (describe):	
Total office disbursements	B \$ -0-
Increase or (decrease) in fund balance (A less B)	C \$ 275.00
Fund Balance at the beginning of the year (see below)	D \$ 4,420.42
Fund balance (or deficit) at end of the year (C plus D)	E \$ 4,695.42

D -- This is the amount of the Fund Balance (or deficit balance) at the end of your prior year
E -- This amount should agree with the Fund Balance amount [C] in Statement A.